

Vermont Enterprise GIS Consortium (EGC)**MINUTES*****December 3, 2014*****11:00AM – 12:00PM**

Conference Call

EGC Participants

- Melissa Prindiville – ACCD
- Ivan Brown – VCGI
- Lauren Oates – DEMHS
- Brett Pierce – DEMHS
- Josh Cox – DEMHS
- Steve Sharp – VCGI
- Erik Engstrom – ANR
- Dan Currier – VAPDA
- Peter Young – VDH
- Joanna Grossman - VAAFM

Guests:

- *Chris French – ESRI rep*

Documents Distributed:

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Agenda Topic	Discussion
11:00AM to 12:00PM	<ul style="list-style-type: none">❑ Status of ESRI MPA – Chris French (ESRI rep)<ul style="list-style-type: none">○ Chris French (ESRI rep covering VT) indicated that BGS has approved the ESRI Master Purchase Agreement (MPA). No major changes from the previous. Still a 5% discount on software, and specific labor rates for different kinds of “business services”.○ The new MPA is good until the end of 12/31/2016.○ Chris F. mentioned that there are plans to amend the MPA to include “managed services” such as 511.○ Pete Young asked how we can avoid another lapse in the ESRI MPA as was experienced for the past 2 years?<ul style="list-style-type: none">• Chris F. indicated that he’ll be keeping an eye on this now that he is the VT rep.• Steve S. (VCGI) suggested that it would be good to have someone from the EGC (maybe VCGI?) keep an eye on this too. We should start the renewal process in January 2016.○ Erik E. asked some questions related to an ESRI Enterprise License Agreement (ELA).○ Steve S. (VCGI) reminded the EGC that the ELA discussion with ESRI had been tabled pending renewal of the MPA. Steve suggested that we

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	<p>could move the ELA discussion back to the front burner. He also suggested that an ELA isn't about saving money (that can only be achieved through server/license consolidation/reduction), but instead about centralizing and "simplifying" license administration.</p> <ul style="list-style-type: none"> ○ Chris French agreed with Steve's assessment that an ELA isn't generally about saving money, but instead focused on simplifying procurement and license management. It makes it easier to get more software. The ELA and licenses would be administered by a primary agency within state government (eg: VCGI). The primary agency would also be the primary contact for ESRI technical support, but Chris F. indicated that others "technical points of contact" within other agencies could be tagged. ○ Melissa P. was wondering how and if an ELA would help when it comes to sharing ArcGIS Online (AGO) credits and accounts. <ul style="list-style-type: none"> • Chris F. said that any agency can add more credits and accounts within their current arrangement. He said an ELA might make it easier to have a larger pool of credits and accounts, but the agency accounts would be under the parent organizations (eg: VCGI) account. • Pete Y. asked if an ELA would make it possible to share a single version of Network Analyst for Server. Chris F. indicated that each instance of ArcGIS Server wanting to use this extension would need its own license, even under the ELA. • Chris F. suggested that it might be worth scheduling a follow-up meeting in January to discuss the ELA option in more detail. VCGI will work with Chris to schedule a time in January for him to come up. <p>□ Status of VCGI move into State</p> <ul style="list-style-type: none"> ○ Steve S indicated that everything is still in motion for VCGI's move to ACCD. VCGI staff will probably transition in February, and VCGI Inc. will be dissolved at the end of March. The major issue at this point is budget...ACCD is still waiting to hear back from the Administration. ○ The goal is to ensure business continuity during the transition, so there are no short-term plans to change servers, web services, etc. <p>□ EGC Business Plan – Mid-year quick review and prioritization</p> <ul style="list-style-type: none"> ○ The EGC quickly reviewed the FY2015, identifying any priority Work Items. Generally speaking these are the priorities <ul style="list-style-type: none"> • Item 1: Build a new Data Warehouse (pending funding and ACCD authorization) using specifications already identified by EGC Workgroup and specified in released RFI. • Item 2: Finish creating "GIS career ladder positions" within State government. • Item 4: Continue effort to review/revise Enterprise GIS Strategic Plan. • Item 9: Review/revise EGC Charter

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	<ul style="list-style-type: none"> Item 11: Begin to discuss and learn more about ESRI ELA and how it might benefit the state. <p>❑ New Action Items</p> <ul style="list-style-type: none"> Schedule day/time for a face-to-face meeting with Chris French (ESRI rep) and EGC partners to discuss ELA in more detail – Steve Sharp Schedule day/time for another EGC Strategic Planning meeting – Steve Sharp
Next Meeting	<ul style="list-style-type: none"> Wednesday, January 7 (11AM), 2014: Face to Face – Location TBD

ACTION ITEMS - COMPREHENSIVE LIST					
Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	On Hold	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	On Hold	no activity to date
3.	Geocortex Essentials <ul style="list-style-type: none"> Look and Feel Standards 	EGC + Geocortex Admin Team	?	On Hold	Draft look and feel standards submitted to State Web Master. No response.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	March 2014	Medium	Interim Maps.vermont.gov homepage created. 6/2014 Email from ACCD/CMO suggest that maps.vermont.gov “splash page” should re-point to VCGI “maps” page. Need to get thumbs up from EGC.

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5.	Add "SDE replication" option to EGC data exchange protocol	Ivan B	2013	LOW	to do
6.	Open Data / Data Warehouse Workgroup <ul style="list-style-type: none"> Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution Participate in DII Open Data Pilot using Socrata 	EGC	2/1/2014	HIGH On Hold	<ul style="list-style-type: none"> - Tested Socrata and CKAN - done - User Stories (requirements) defined and ranked - done - RFI – done - RFP – On Hold
7.	ESRI MPA <ul style="list-style-type: none"> MPA has expired. Need to prod BGS/ESRI to get a new one signed. 	VCGI/EGC	1/1/2014	HIGH	Contact BGS and ESRI to push issue. No response as of 1/6/2014.
8.	TS Irene Data Repository	VCGI/EGC/ VTStrong	?	LOW	Need to meet with the Irene Recover Office to discuss plan/scope
9.	GIS Career Ladder <ul style="list-style-type: none"> Craft a proposal Present to EGC for endorsement Present to State HR 	Peter Telep and volunteers	Jan 2014	HIGH	Crafted detailed job specifications for GIS Specialist 1-4 and present to EGC for review
10.	EGC Emergency Management Workgroup <ul style="list-style-type: none"> Draft charter Identify work items 	Ivan Brown	May 2014	Medium	<ul style="list-style-type: none"> - EMW Charter drafted.